

Niederwald City Council
December 4, 2023 Council Meeting Minutes

The following represents the actions taken by the Niederwald City Council in the order they occurred during the City Council meeting.

Mayor Charles Bisson called the meeting to order at 7: 00 p.m.

Role was called. Council members in attendance were:

Jaime Aragon

Ken Perry

Diane Shirey

Connie Wood

Dawn Bowen

City Secretary Reynell Smith was also in attendance.

A moment of silence was observed.

Presentations: None

Public Comment: None

City Council Meeting was closed at 7:03 p.m. and Public Hearing was called to order at 7:03 p.m.

No one spoke in opposition of the Annexation. One adjoining neighbor was present and asked questions regarding how this might affect her property.

The Public Hearing was closed at 7:09 p.m.

The City Council meeting was reconvened at 7:09 p.m.

Agenda Item 1. Discussion and possible action on the annexation of 7.803 acres at 11301 Camino Real.

Synopsis: There were no citizens present who opposed the annexation during public hearing and council had discussed the annexation prior to entering into the Services Agreement. The City Attorney had reviewed the matter prior to Council meeting and okayed for Council action.

Motion: Council Member Wood made a motion to approve the annexation of 7.803 acres at 11301 Camino Real and Council Member Perry seconded the motion.

Vote:
Wood – Yes
Shirey – Yes
Bowen – Yes
Aragon – Yes
Perry – Yes

Motion Passed

Agenda Item 2. Discussion and possible action on the minutes of the November 20, 2023 City Council meeting.

Synopsis: The Council looked over the minutes and Mayor Bisson suggested that certain verbiage be added to Agenda Item 12. Report by City Secretary

Motion: Motion: Council Member Wood made a motion to approve the minutes as corrected and Council Member Shirey seconded the motion.

Vote: Wood –Yes
Shirey – Yes
Bowen – Yes
Aragon – Yes
Perry – Yes

Motion Passed.

Agenda Item 3. Discussion and possible action on approving the November 2023 financials.

Synopsis: City Secretary stated that there were not any financials due to the computer crashing and having to recover data and rebuild some info.

Motion: Council Member Perry made a motion that we table the item and Council Member Wood seconded the motion.

Vote: Wood –Yes
Shirey – Yes
Bowen – Yes
Aragon – Yes
Perry – Yes

Motion Passed.

Agenda Item 4. Discussion and possible action on updating accounting software to QuickBooks Online.

Synopsis: The council had plan prices in their packet to review. The city is currently using an older version on QuickBooks Desktop (2014) that doesn't have technical support.

Motion: Council Member Wood made a motion to go with the Online Plus Package and Council Member Perry seconded the motion.

Vote: Wood –Yes
Shirey – Yes
Bowen – Yes
Aragon – Yes
Perry – Yes

Motion passed.

Agenda Item 5. Discussion and possible action on transferring funds from the Bank Checking Account to the Tex Pool Account.

Synopsis: The City Secretary commented that she was not on the bank signature card and could not do a transaction until a later meeting.

Motion: Council Member Perry motioned to table the item and Council member Shirey seconded the motion.

Vote: Wood –Yes
Shirey – Yes
Bowen – Yes
Aragon – Yes
Perry – Yes

Motion Passed.

Agenda Item 6. Discussion and possible action on approval of Studio Estates, Lot 11, Block C, Section 2 B Replat.

Synopsis: The City Secretary stated that she had no update yet as for approval.

Motion: Council Member Perry made a motion that we table this until the County has approved. The motion was seconded by Bowen.

Vote: Wood – Yes
 Shirey – Yes
 Bowen – Yes
 Aragon – Yes
 Perry – Yes

Motion Passed.

Agenda Item 7. Discussion and possible action on approval of contractor to re-level city hall.

Synopsis: The city secretary stated that she did not have any update.

Motion: Council Member Perry motioned to table this item and Council Member Wood seconded the motion.

Vote: Wood – Yes
 Shirey – Yes
 Bowen – Yes
 Aragon – Yes
 Perry – Yes

Motion Passed.

Agenda Item 8. Discussion and possible action on plat vacation of Hernandez Subdivision.

Synopsis: City Secretary informed Council that she had not received any further information as to moving forward with this item.

Motion: Council Member Perry motioned to table and Council Member Shirey seconded the motion.

Vote: Wood – Yes
 Shirey – Yes
 Bowen – Yes
 Aragon – Yes
 Perry – Yes

Motion Passed.

Agenda Item 9. Discussion and possible action on getting Financial Audits from 2018 to Current and the hiring of Auditor.

Synopsis: The City Secretary commented that she had contacted the City of Creedmoor and inquired about who they were using. She has contacted the company and they are requesting additional information in order to send a bid.

Motion: Council Member Shirey made a motion to table and Council Member Bowen seconded the motion.

Vote: Wood – Yes
 Shirey – Yes

Bowen – Yes
Aragon – Yes
Perry – Yes

Motion Passed.

Agenda Item 10. Discussion and possible action on hiring Municipal Clerk to allow for update from last meeting with possible changes to position or hiring committee.

Synopsis: The City Secretary asked for clarification as to where we stood as far as hiring and the process to be used to further this effort. There was a discussion of the process Council Member Bowen commented that with her work schedule, she is not available during regular business hours to contact the applicants but was willing to step aside and let the committee continue.

Motion: Council member Perry made a motion to replace Council Member Bowen with Council Member Wood on the hiring committee. Council Member Bowen seconded the motion.

Vote: Wood – Yes
Shirey – Yes
Bowen – Yes
Aragon – Yes
Perry – Yes

Motion Passed.

Agenda Item 11. Report on city operations and activities by City Secretary.

Synopsis: The City Secretary gave a brief update of things that had happened since the last meeting.

Motion: No action was taken.

Agenda Item 12. Discussion and possible action on paying outstanding bills in excess of City Secretary's authorized limits.

Synopsis: The City Secretary presented an invoice from Bovey and Cochran totaling \$2970.00.

Motion: Council Member Shirey motioned to approve payment of the invoice and Council member Perry seconded the motion.

Vote: Wood – Yes
Shirey – Yes
Bowen – Yes
Aragon – Yes
Perry – Yes

Motion Passed.

Announcements:

Next meeting will be on December 18, 2023.

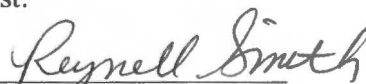
The Meeting was adjourned at 7:46 p.m.





Mayor
City of Niederwald

Attest:



City Secretary
City of Niederwald