

Niederwald City Council
November 20, 2023 Council Meeting Minutes

The following represents the actions taken by the Niederwald City Council in the order they occurred during the City Council meeting.

Mayor Charles Bisson called the meeting to order at 7:04 p.m.

Role was called. Council members in attendance were:

Ken Perry
Diane Shirey
Connie Wood
Dawn Bowen

Council Member Aragon was absent.

City Secretary Reynell Smith was also in attendance.

A moment of silence was observed.

Presentations: None

Public Comment: None

Agenda Item 1. Discussion and possible action on the minutes of the November 6, 2023 City Council meeting.

Synopsis: Mayor Bisson pointed out that "Motion Passed" needed to be added to agenda items 6 and 7; on agenda item 8 in the last paragraph "has" needed to be changed to "as"; and on agenda item 11, after the 1st and 3rd, the word Monday should be inserted.

Motion: Council Member Wood made a motion to approve the minutes as corrected and Council Member Perry seconded the motion.

Vote: Wood – Yes
Shirey – Yes
Bowen – Yes
Aragon – Absent
Perry – Yes

Motion Passed

Agenda Item 2. Discussion and possible action on approving the October 2023 financials.

Synopsis: The reports were presented along with a cash report since the October 2 meeting. The money box was over \$35.00 in cash.

Motion: Council Member Wood motioned to accept the financials with the correction and Council member Bowen seconded the motion.

Vote: Wood – Yes
Shirey – Yes
Bowen – Yes
Aragon – Absent
Perry – Yes

Motion Passed.

Agenda Item 3. Discussion and possible action on approval of Studio Estates, Lot 11, Block C, Section 2 B Replat.

Synopsis: City Secretary stated that there were not any updates from the last meeting on this item.

Motion: Council Member Perry made a motion that we table the item and Council Member Wood seconded the motion.

Vote: Wood – Yes
 Shirey – Yes
 Bowen – Yes
 Aragon – Absent
 Perry – Yes

Motion Passed.

Agenda Item 4. Discussion and possible action on approval of a contractor to re-level city hall.

Synopsis: There were no additional bids since the last meeting.

Motion: Council Member Perry made a motion to table the item and Council Member Shirey seconded the motion.

Vote: Wood – Yes
 Shirey – Yes
 Bowen – Yes
 Aragon – Absent
 Perry – Yes

Motion passed.

Agenda Item 5. Discussion and possible action on plat vacation of Hernandez Subdivision.

Synopsis: City Secretary informed Council that she had not received any further information as to moving forward with this item.

Motion: Council Member Wood motioned to table the item and Council member Perry seconded the motion.

Vote: Wood – Yes
 Shirey – Yes
 Bowen – Yes
 Aragon – Absent
 Perry – Yes

Motion Passed.

Agenda Item 6. Discussion and possible action on entering into a Services Agreement prior to potential annexation with Benjamin Gonzales on property located at 11301 Camino Real.

Synopsis: The Services Agreement must be entered into prior to a property being annexed into the City. The annexation is scheduled to be discussed at the December 4th meeting.

Motion: Council Member Perry made a motion that we go ahead with the Services Agreement. The Council also asked that the City Secretary confirm with the City Attorney and Engineer prior to the next meeting regarding the annexation. The motion was seconded by Wood.

Vote: Wood – Yes
 Shirey – Yes

Bowen – Yes
Aragon – Absent
Perry – Yes

Motion Passed.

Agenda Item 7. Discussion, update and possible action on the installation of bus stop lights at multi-pickup locations.

Synopsis: The City Secretary informed the Council that lights had been installed on Gini Lane at Williamson Road, and Schubert Lane at Hilmar. She also informed the Council that the property owner on Schubert had called to complain regarding the light in her yard. The Council discussed the importance of safety as the reason the lights were installed and took no further action.

Motion: No Action Was Taken

Agenda Item 8. Discussion and possible action on Interlocal Agreement with Mygovernmentonline.com to handle permitting and plan reviews.

Synopsis: The council had received a copy of the Interlocal Agreement for review. A brief discussion about the cost and amount of time and money that would be saved by doing everything online was had.

Motion: Council Member Wood motioned to approve the Interlocal Agreement and Council Member Shirey seconded the motion.

Vote: Wood –Yes
Shirey – Yes
Bowen – Yes
Aragon – Absent
Perry – Yes

Motion Passed.

Agenda Item 9. Discussion and possible action on getting Financial Audits from 2018 to Current and the hiring of Auditor.

Synopsis: The Council was presented with the contract agreement with Anthony Tegbe which has expired along with a letter notifying the City of an increase in his audit cost along with an invoice for upfront payment of \$3000 for the 2018 audit.

Motion: Council Member Bowen motioned to change auditors and get the audits caught up as soon as possible. Council member Perry seconded the motion.

Vote: Wood –Yes
Shirey – Yes
Bowen – Yes
Aragon – Absent
Perry – Yes

Motion Passed.

Agenda Item 10. Discussion and possible action on hiring Municipal Clerk to allow for update from last meeting with possible changes to position or hiring committee.

Synopsis: City Secretary Smith added this item to the agenda to inform Council of progress on receiving applicants from Indeed and possibly changing the position due to going online with permitting and plan reviews.

Motion: No Action was taken.