

Niederwald City Council
June 3, 2025, Council Meeting Minutes

The following represents the actions taken by the Niederwald City Council in the order they occurred during the City Council meeting.

Mayor Pro Tem Ernesto Madrigal called the meeting to order at 7:00 p.m.

Roll was called. The council members in attendance were:

Ernesto Madrigal
Emily Iverson
Caleb Jones

City Administrator Reynell Smith, City Secretary Zach Cronshey, and City Attorney Carey Bovey were also in attendance.

Absent: Mayor Connie Wood

A moment of silence was observed.

Pledges to the American and Texas Flag.

Presentations: None

Agenda Item 1. Discussion and possible action on the minutes from the May 6th, 2025 regular City Council meeting.

Synopsis: The Mayor Pro Tem discussed with Council the meeting minutes.

Motion: Council Member Jones made a motion to accept the minutes, and this motion was seconded by Council Member Iverson.

Vote:

Ernesto Madrigal – Yes
Emily Iverson – Yes
Caleb Jones – Yes

Motion passed.

Agenda Item 2. Discussion and possible action on Financials for April 2025.

Synopsis: The City Administrator discussed some financial adjustments she is working on.

Motion: No Action Taken

Agenda Item 3. Discussion and possible action on paying outstanding bills in excess of City Secretary's authorized limits.

Synopsis: The City Secretary presented to the Council all bills exceeding \$700 for authorization.

Motion: Council Member Iverson made a motion to pay the bills, and this motion was seconded by Council Member Jones.

Vote:

Ernesto Madrigal – Yes

Emily Iverson – Yes

Caleb Jones – Yes

Motion passed.

Agenda Item 4. Updates from City Administrator.

Synopsis: The City Administrator gave an update on what she has been working on, including the current status, any challenges, and what is coming up next.

Agenda Item 5. Updates from City Secretary.

Synopsis: The City Secretary gave an update on what he has accomplished since the last meeting.

Agenda Item 6. Discussion and possible action on appointing a City representative to the Hays County Public Health Advisory Board.

Synopsis: The City Administrator explained the requirements for appointing a City representative to the Hays County Public Health Advisory Board.

Motion: No Action Taken.

Agenda Item 7. Discussion and possible action on approving the estimate for repairs to Schuelke Road at State Highway 21.

Synopsis: The City Administrator presented a repair estimate from Caldwell County to the Council for the Schuelke Road repairs at State Highway 21.

Motion: Council Member Jones made a motion to pay the estimate, and this motion was seconded by Council Member Iverson.

Vote:

Ernesto Madrigal – Yes

Emily Iverson – Yes

Caleb Jones – Yes

Motion passed.

Agenda Item 8. Discussion and possible action on a resolution establishing the regular City Council meeting schedule to be held twice a month on the first and fourth Tuesday of each month.

Synopsis: The Council discussed the need for holding regular meetings twice a month, on the first and fourth Tuesday, due to upcoming deadlines for the tax rate and budget.

Motion: Council Member Iverson made a motion to approve a resolution establishing the regular Council meetings to be held twice a month on the first and fourth Tuesday of each month, and this motion was seconded by Council Member Jones.

Vote:

Ernesto Madrigal – Yes

Emily Iverson – Yes

Caleb Jones – Yes

Motion passed.

Agenda Item 9. Discussion and possible action to adopt a resolution approving the updated City of Niederwald Fee Schedule, including development, utility, inspection, and permitting fees.

Synopsis: The City Administrator explained the need to update the City's fee schedule to reflect current costs related to development, utilities, inspections, and permitting.

Motion: Council Member Jones made a motion to approve the new fee schedule, and this motion was seconded by Council Member Iverson.

Vote:

Ernesto Madrigal – Yes

Emily Iverson – Yes

Caleb Jones – Yes

Motion passed.

Agenda Item 10. Discussion and possible action on a resolution authorizing the City of Niederwald to participate in the Texas Comptroller of Public Accounts Cooperative Purchasing Program (Texas SmartBuy Membership Program) and designating the City Administrator as the primary contact for program participation.

Synopsis: The City Administrator explained the benefits of enrolling in the Texas SmartBuy Program and the need for the City to participate in order to make purchases through the state's cooperative purchasing system.

Motion: Council Member Jones made a motion to approve a resolution authorizing the City of Niederwald to participate in the Texas Comptroller of Public Accounts Cooperative Purchasing Program (Texas SmartBuy Membership Program) and designating the City Administrator as the primary contact for program participation and this motion was seconded by Council Member Iverson.

Vote:

Ernesto Madrigal – Yes

Emily Iverson – Yes

Caleb Jones – Yes

Motion passed.

Agenda Item 11. Discussion and possible action regarding FEMA's Preliminary Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) Report for the City of Niederwald.

Synopsis: The City Administrator informed the Council that adopting the Preliminary Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) would enable residents to obtain flood insurance coverage.

Motion: Council Member Jones made a motion to accept FEMA's Preliminary Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) Report for the City of Niederwald, and this motion was seconded by Council Member Iverson.

Vote:

Ernesto Madrigal – Yes

Emily Iverson – Yes

Caleb Jones – Yes

Motion passed.

Agenda Item 12. Discussion and possible action to adopt a Hazard Communication Program as required by the Texas Hazard Communication Act.

Synopsis: The City Administrator explained that adopting a Hazard Communication Program is a standard requirement under the Texas Hazard Communication Act to ensure proper handling and communication of hazardous materials in the workplace.

Motion: Council Member Iverson made a motion to approve the Hazard Communication Program as required by the Texas Hazard Communication Act and this motion was seconded by Council Member Jones.

Vote:

Ernesto Madrigal – Yes
Emily Iverson – Yes
Caleb Jones – Yes

Motion passed.

Agenda Item 13. Discussion and possible action to adopt an Ordinance designating the City Secretary as the Records Management Officer (RMO).

Synopsis: The City Secretary informed the Council that designating the City Secretary as the Records Management Officer (RMO) aligns with the job description and is required by the Texas State Library and Archives Commission through an adopted ordinance.

Motion: Council Member Iverson made a motion to adopt the ordinance designating the City Secretary as the RMO and this motion was seconded by Council Member Jones.

Vote:

Ernesto Madrigal – Yes
Emily Iverson – Yes
Caleb Jones – Yes

Motion passed.

Agenda Item 14. Discussion and possible action to approve Bank Depository Policy and authorize staff to proceed with a Request for Proposals for Bank Depository Services.

Synopsis: The City Administrator and City Attorney explained that adopting a Bank Depository Policy and issuing a Request for Proposals is a process the City is required to complete every five years to select a banking institution.

Motion: Council Member Jones made a motion to approve Bank Depository Policy and authorize staff to proceed with a Request for Proposals for Bank Depository Services with the City Attorney's amendment to the wording, and this motion was seconded by Council Member Iverson.

Vote:

Ernesto Madrigal – Yes
Emily Iverson – Yes
Caleb Jones – Yes

Motion passed.

Announcements:

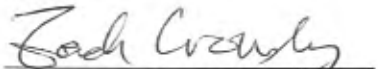
Next City Council Meeting: Tuesday, July 1, 2025.

The meeting adjourned at 7:52 p.m.



Connie Wood, Mayor
City of Niederwald

Attest:



Zach Cronshey, City Secretary
City of Niederwald

