

Niederwald City Council
April 1, 2025, Council Meeting Minutes

The following represents the actions taken by the Niederwald City Council in the order they occurred during the City Council meeting.

Mayor Connie Wood called the meeting to order at 7:11 p.m.

Roll was called. The Council members in attendance were:

Caleb Jones
Ernesto Madrigal
Emily Iverson

City Administrator Reynell Smith, City Secretary Zach Cronshey, and City Attorney Carey Bovey were also in attendance.

A moment of silence was observed.

Presentations: None

Agenda Item 1. Discussion and possible action on the minutes from March 4, 2025 regular City Council meeting.

Synopsis: Council reviewed the meeting minutes from the March 4, 2025 regular City Council Meeting.

Motion: Council Member Jones made a motion to accept the minutes, and this motion was seconded by Council Member Iverson.

Vote:

Caleb Jones – Yes
Ernesto Madrigal – Yes
Emily Iverson – Yes

Motion passed.

Agenda Item 2. Discussion and possible action on Financials for February 2025.

Synopsis: Council reviewed the financials for February 2025.

Motion: Council Member Madrigal made a motion to accept the financials for February 2025, and this motion was seconded by Council Member Jones.

Vote:

Caleb Jones – Yes

Ernesto Madrigal – Yes

Emily Iverson – Yes

Motion passed.

Agenda Item 3. Discussion and possible action on paying outstanding bills in excess of City Secretary's authorized limits.

Synopsis: The City Secretary informed the City Council of several bills that exceed the authorized limit.

Motion: Council Member Jones made a motion to authorize the payments presented and this motion was seconded by Council Member Iverson.

Vote:

Caleb Jones – Yes

Ernesto Madrigal – Yes

Emily Iverson – Yes

Motion passed.

Agenda Item 4. Updates from City Administrator.

Synopsis: The City Administrator gave an update on what she has been working on, including the current status, any challenges, and what is coming up next.

Agenda Item 5. Updates from City Secretary.

Synopsis: The City Secretary gave an update on what he has accomplished since the last meeting, covering key tasks and progress made.

Agenda Item 6. Discussion and possible action to appoint an individual to the vacant City Council position.

Synopsis: The Mayor informed the City Council that there are two vacancies, and a special election is required to fill these positions.

Motion: No Action Taken.

Agenda Item 7. Discussion and possible action on the appointment of a Council Member as Mayor Pro Tem.

Synopsis: Council Member Emily Iverson discussed her availability for this appointment and nominated Ernesto Madrigal for Mayor Pro Tem.

Motion: Council Member Iverson made a motion to appoint Ernesto Madrigal as the Mayor Pro Tem and this motion was seconded by Council Member Madrigal.

Vote:

Caleb Jones – No

Ernesto Madrigal – Yes

Emily Iverson – Yes

Motion passed.

Agenda Item 8. Discussion and possible action on approving the Paloma Meadows Development Agreement between the City and MJD Endeavors, LLC.

Synopsis: Council Member Madrigal discussed his concern with Council Members not having enough time to read the Development Agreement.

Motion: Council Member Madrigal made a motion to table this agenda item, and this motion was seconded by Council Member Iverson.

Vote:

Caleb Jones – Yes

Ernesto Madrigal – Yes

Emily Iverson – Yes

Motion passed.

Agenda Item 9. Discussion on CenterPoint Energy 2025 Annual GRIP Adjustment for the Houston, Texas Coast, South Texas, and Beaumont/East Texas Geographic Rate Areas.

Synopsis: The City Attorney explained the process to the Council for this agenda item.

Motion: No Action Taken.

Agenda Item 10. Discussion and possible Action on an Ordinance Adopting the 2018 Fire Code.

Synopsis: The Fire Marshal explained the options to the Council for adopting the Fire Code.

Motion: No Action Taken.

Agenda Item 11. Discussion and possible Action on approving the City logo.

Synopsis: Council reviewed several options for a city logo.

Motion: Council Member Iverson made a motion to approve version 1 of the city logo as presented and this motion was seconded by Council Member Madrigal.

Vote:

Caleb Jones – Yes

Ernesto Madrigal – Yes

Emily Iverson – Yes

Motion passed.

Agenda Item 12. Discussion and possible action to adopt the Water Conservation Plan of Goforth Water to stay in compliance with the Hays County Mitigation plan.

Synopsis: The City Administrator explained the Water Conservation Plan to the Council.

Motion: Council Member Jones made a motion to table this agenda item, and this motion was seconded by Council Member Madrigal.

Vote:

Caleb Jones – Yes

Ernesto Madrigal – Yes

Emily Iverson – Yes

Motion passed.

Agenda Item 13. Discussion and possible action to approve installation of a PEC streetlamp in the Las Estancias Subdivision for a school bus stop.

Synopsis: Council discussed the need for light at the bus stop.

Motion: Council Member Jones made a motion to approve the streetlamp, and this motion was seconded by Council Member Iverson.

Vote:

Caleb Jones – Yes

Ernesto Madrigal – Yes

Emily Iverson – Yes

Motion passed.

Agenda Item 14. Discussion and possible action to approve a resolution to adopt the Hays County Mitigation Plan.

Synopsis: The Mayor and Council discussed the need for this Hays County Mitigation Plan.

Motion: Council Member Iverson made a motion to approve a resolution to adopt the Hays County Mitigation Plan, and this motion was seconded by Council Member Jones.

Vote:

Caleb Jones – Yes

Ernesto Madrigal – Yes

Emily Iverson – Yes

Motion passed.

Agenda Item 15. Discussion and possible action to appoint a City Emergency Management Liaison as a point of contact between the City of Niederwald and Hays County.

Synopsis: The City Administrator discussed with Council the process for a Liaison.

Motion: Council Member Jones made a motion to appoint Reynell Smith as the City's Emergency Management Liaison between Niederwald and Hays County and this motion was seconded by Council Member Iverson.

Vote:

Caleb Jones – Yes

Ernesto Madrigal – Yes

Emily Iverson – Yes

Motion passed.

Agenda Item 16. Discussion and possible action on adopting updated Procurement Policies and Procedures in compliance with 2 CFR 200.317–200.327 for the use of federal funds.

Synopsis: The City Administrator explained to Council the procurement procedures needed for federal funds.

Motion: Council Member Jones made a motion to adopt the updated Procurement Policies and Procedures, and this motion was seconded by Council Member Iverson.

Vote:

Caleb Jones – Yes

Ernesto Madrigal – Yes

Emily Iverson – Yes

Motion passed.

Agenda Item 17. Discussion and possible action on accepting an Audit Engagement Letter from Donald Allman for the annual audit for the City of Niederwald for the year ended September 30, 2024.

Synopsis: The City Administrator discussed with Council the importance of the annual audit for the City of Niederwald.

Motion: Council Member Madrigal made a motion to approve the engagement letter from Donald Allman and this motion was seconded by Council Member Jones.

Vote:

Caleb Jones – Yes

Ernesto Madrigal – Yes

Emily Iverson – Yes

Motion passed.

Agenda Item 18. Discussion and possible action on adopting a policy for maintenance standards of municipal property.

Synopsis: Council discussed with the City Administrator the maintenance standards for municipal property.

Motion: Council Member Jones made a motion to adopt the policy with changes discussed and this motion was seconded by Council Member Iverson.

Vote:

Caleb Jones – Yes
Ernesto Madrigal – Yes
Emily Iverson – Yes

Motion passed.

Agenda Item 19. Discussion and possible action on appointing a selection review committee for FEMA grant application process.

Synopsis: The City Administrator discussed with Council the FEMA grant application process.

Motion: Council Member Iverson made a motion to appoint Ernesto Madrigal, Reynell Smith, and Connie Wood to serve on the FEMA grant application selection review committee, this motion was seconded by Council Member Jones.

Vote:

Caleb Jones – Yes
Ernesto Madrigal – Yes
Emily Iverson – Yes

Motion passed.

The Council went into executive session pursuant to Chapter 551 of the Texas Government Code, Section 551.074 at 9:04 p.m.

The Council reconvened into regular session at 9:30 p.m.

Agenda Item 20. Discussion and possible action on the Employee Evaluation and Potential Salary Adjustment for Reynell Smith.

Synopsis: Council discussed this matter in executive session.

Motion: Council Member Jones made a motion to approve a salary adjustment for the City Administrator to \$85,000 a year and this motion was seconded by Council Member Iverson.

Vote:

Caleb Jones – Yes
Ernesto Madrigal – Yes
Emily Iverson – Yes

Motion passed.

Agenda Item 21. Discussion and possible action on the Employee Evaluation and Potential Salary Adjustment for Zach Cronshey.

Synopsis: Council discussed this matter in executive session.

Motion: Council Member Iverson made a motion to approve a salary adjustment for the City Secretary to \$25.50 an hour and this motion was seconded by Council Member Jones.

Vote:

Caleb Jones – Yes
Ernesto Madrigal – Yes
Emily Iverson – Yes

Motion passed.

Agenda Item 22. Discussion and possible action on the Rescinding or Revision of Ordinance #020209, and the Creation of Job Descriptions for the City Administrator and City Secretary.

Synopsis: Council discussed with the City Attorney to have separate ordinances with job descriptions for the City Administrator and the City Secretary.

Motion: Council Member Jones made a motion to table this agenda item, and this motion was seconded by Council Member Iverson.

Vote:

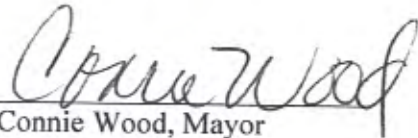
Caleb Jones – Yes
Ernesto Madrigal – Yes
Emily Iverson – Yes

Motion passed.

Announcements:

Next City Council Meeting: Tuesday, May 6, 2025.

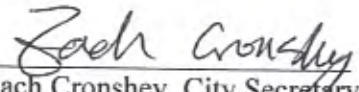
The Meeting adjourned at 9:38 p.m.



Connie Wood, Mayor
City of Niederwald



Attest:



Zach Cronshey, City Secretary
City of Niederwald